

## **BUSINESS SNAPSHOT**

### ***Y CAFE***

#### **Business Overview**

The Y Café sells Y Water, snacks, empty Y Water bottles, and Y Knots to the citizens of BizTown. The bottles and Y Knots can be used to make sculptures like the ones in the café. The Y Café only accepts cash, no checks, and is the only business to sell products for less than \$1.00.

#### **Business Overview**

- During Business Start-up, the Food and Beverage managers set up the Café according to the very specific directions in their Job Directions Booklet.
  - Beverage Managers set up the display on the counter that is inside the Y Café, not the counter that faces out into BizTown.
- When customers visit Y Café:
  - No one leaves the Y Café with food or drinks.
  - Serve customers Y water in a cup. Do not sell full bottles of Y Water!
- Provide a free cup of Y-Water for every student during lunch breaks.

#### **Employee Responsibilities**

- **CEO** Takes Loan Application and Promissory Note to bank for approval, signs all paychecks and business checks, and assists all other employees.
- **CFO** Issues paychecks to each employee and prints checks to pay all business costs for the day listed on their CFO Checklist. Makes business deposits.
- **Beverage Manager** Completes beverage inventory and setup and assists in sales and cleaning.
- **Food Manager** Completes food inventory and setup and assists in sales and cleaning.
- **Sales Manager** In charge of sales and gives money received to the CFO to make a business deposit.