Junior Achievement
of South Florida

Work Readiness | Entrepreneurship | Financial Literacy

Education to Employment

JA Summer Employment Program

JASouthFlorida.org
Junior Achievement of South Florida is training the next generation of business leaders, employees and consumers by educating students about financial literacy, entrepreneurship and work readiness.

**EDUCATION**
Empowering students to make responsible financial decisions and create a financially healthy future.

**EMPLOYMENT**
Expanding awareness of career opportunities and teaching essential skills needed to thrive in the workforce.

**ENTREPRENEURSHIP**
Developing the entrepreneurial mindset and sparking the innovative spirit in the next generation of business leaders.

History and Mission

Junior Achievement is the world’s largest organization dedicated to giving young people the knowledge and skills needed to own their economic success, plan for their future and make smart academic and economic choices. Our programs are backed by extensive research and nearly 100 years of experience worldwide.

Junior Achievement of South Florida serves almost 50,000 Broward and south Palm Beach County public, charter and private school students. Our K-12 programs are designed to help students understand how to connect what is learned in the classroom to the real world. JA delivers cutting-edge, hands-on programs in financial literacy, work readiness, and entrepreneurship that include classroom learning and real-life simulations at our 60,000-square-foot facility, JA World Huizenga Center at the Lillian S. Wells Pavilion.
JA Career Bound is a cutting-edge, skills-building leadership program where high school students learn the skills necessary to succeed in today’s workforce.

By meeting once a month with top level leaders, students gain real-world experience through meaningful interactions. Throughout the year, students visit some of South Florida’s premier businesses to learn firsthand what companies are looking for in future employees. Executives share their path to career success and help students build strong workforce skills.

Students use JA interactive curriculum to learn and practice key work skills:

- Communication
- Goal Setting
- Critical Thinking
- Interviewing
- Personal Branding
- Problem Solving
- Public Speaking
- Resume Building
- Teamwork

What Is A JA Internship?

- Internships are a work related learning experience that allow students to practice important work skills.
- Internships are a minimum of 4 weeks long with 20 hours employment per week.
- Interns are paid at least at minimum wage.
- Interns participate in meaningful projects or assignments that add value to the company.
Why Hire JA Interns?

JA Career Bound curriculum trains students to excel in today’s fast paced workforce. Students learn and practice the critical soft skills employers are looking for. Through interactive lessons and coaching from local business leaders, they learn:

- Ethical Standards
- Critical Thinking
- Collaboration
- Creativity
- Public Speaking
- Communication
- Conflict Resolution
- Goal Setting

Students have participated in job shadowing activities across diverse industries. They have conceptualized business ideas and developed business plans. They have practiced interviews, presentations and know how to dress for work. Our students are ready to help your company thrive. JA interns look forward to the future and understand what it takes to be a contributing member of the workforce.

Why Hire JA Interns?

- JA Career Bound curriculum trains students to excel in today’s fast paced workforce.
- Interns bring enthusiasm energy and creativity to the workplace.
- Interns bring new insights, fresh ideas and innovative solutions to problems.
- Interns bring the perspectives of today’s consumers.
- You gain insight into how the next generation of employees think and work.
- Interns are eager and energetic to learn and excel.
- Interns add needed resources that increases productivity.
- Hiring interns is a way to create a recruiting channel.
- Interns can teach you how to use technology in more meaningful ways.
## Benefits For Employers

<table>
<thead>
<tr>
<th>BUILD YOUR BRAND</th>
<th>INVEST IN FUTURE</th>
<th>TALENT PIPELINE</th>
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<tbody>
<tr>
<td>Bringing in talented, trained interns can contribute to the organization’s goals and enhance your brand. Build your reputation with the next generation of consumers.</td>
<td>Share your skills, knowledge and talent to cultivate the next generation of leaders in your field.</td>
<td>Hiring interns ensures that your industry will have a pipeline of qualified, prepared employees in the future.</td>
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## Benefits For Interns

<table>
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<tr>
<th>WORK EXPERIENCE</th>
<th>FUTURE OPPORTUNITIES</th>
<th>CONTACTS AND NETWORKS</th>
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<tbody>
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<td>JA interns gain hands-on skills and insight into a career field. This helps build their resume and prepare them for success.</td>
<td>JA interns have a 33% better chance of finding employment after graduation. The student’s exposure to various positions and paths within the industry is invaluable. The intern gains career related experience and practical knowledge.</td>
<td>Interns start building their network of people who can help them gain access to future opportunities.</td>
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Internship Responsibilities

**EMPLOYER**
- Interview JA Career Bound Students
- Develop duties to support objective/project
- Set intern’s work schedule
- Provide intern with employee orientation
- Provide HR paperwork for wages
- Set clear expectations and job guidelines
- Provide any necessary training to complete assignments
- Provide a mentor/supervisor to manage intern
- Include the intern in relevant meetings and events to provide wide range of learning opportunities
- Share feedback with the intern and JA Workforce Employment Manager
- Provide performance evaluation upon completion of internship
- Consider a letter of recommendation upon completion of internship

**YOUTH EMPLOYMENT MANAGER**
- Ensure the best match between intern and employer
- Assist students to find a business that best pairs with their career goals
- Work hand in hand with the employer and intern for a smooth internship experience
- Assist intern with all HR paperwork
- Work with employer to determine intern’s work schedule
- Weekly follow up with employers
- Weekly check in with interns to assist with any questions/issues
Frequently Asked Questions

Q  Who employs interns?
A  A wide variety of large and small businesses hire JA interns.

Q  How long is a typical internship?
A  An internship is a minimum of 4 weeks long, 20 hours a week, typically during the summer; however, it can be extended.

Q  What will be expected of the intern?
A  The intern will take direction from his/her supervisor. Interns will work on projects, solve problems and help grow your business. They are expected to behave as professionals and contribute positively to the company’s culture.

Q  What if I can’t employ an intern, but want to invest in the future?
A  If you are unable to hire a JA intern, you can provide funding to support an internship opportunity at Junior Achievement of South Florida.

Q  What level of compensation is typical for a JA internship?
A  Interns must be paid at least minimum wage, but there is no maximum.

Q  What support can I expect to help with the internship?
A  JA interns are managed by a Workforce Employment Manager who will be available to assist/provide weekly communication and provide a smooth internship experience.
How much would you invest to ensure a successful workforce for the future?

Make A Difference

• Hire a JA Career Bound student as an intern
• Support a JA Career Bound student to intern at a business by donating
• Refer colleagues to the Junior Achievement Summer Internship Program

For more information, please contact Ken Urquhart at (954) 979-7106 or Ken@JASouthFlorida.org.